

To: CSSAC Members and MaPSAC Members

From: Chairs Chad Cahoon & Misty Hein

Subject: Agenda of the joint meeting of the advisory committees

Date: March 11, 2025 at 2550 Dining Room, 1:30-3:30 p.m.

1:32 p.m.

Item #1 – Meeting Call to Order and Adoption of Agenda – Chad called the meeting to order.

- Tracy Reifel motioned and Terri Griffin second

Item #2 University Officers' Reports

- John Gipson | Associate Vice President Academic Operations and Chief of Staff
 - John provided an update on PNW basketball
 - Purdue Computes: Quantum Technology will start at PNW to WL to Indy to PFW
 - Mitch Daniels School of Business construction update
 - Indy Campus increasing Professional Masters
 - DEI is still being determined but currently holding course until told differently such as when laws go into effect.
 - Fulbright Scholarships and Awards Impacted – currently only 2 faculty and 7 students; Purdue is providing gap support with no interest loans to assist until they receive their funds. Due to the complexity each is handled on a case-by-case basis.
- Amy Boyle | Vice President for Human Resources
 - Update on the daily changes in federal funding
 - Focus on supporting staff and faculty who may be impacted by posting jobs internally for 10 days before making it externally availability.
 - Positions could stay internal or be opened after that period.
 - Merit will be presented to Trustees on the 1st of April and there will also be a 2% adjustment to the pay band.
 - Performance – Self evaluations due March 17th
 - Spring Fling – May 22nd
 - Service Recognition Event is being considered
- Lisa Schroeder and Michelle Jansen – HR Business Partners Presentation
 - Introductions and present slide presentation on HR Business Partners – to provide condensed slides to incorporate into New Employee Information Session
 - Encouraged individuals to reach out to HR Business Partners
 - Unless required due to policy violations, conversations remain confidential and even have off-campus meetings
 - Conversations do not get escalated unless the employee provides permission
 - There is a formal dispute resolution process (ADR) and goign to OIE
 - Communicate who business partners are for each area
 - Suggested ways to get HRBP in front of areas so employees know who their person is
 - Turnover is good over campus, but is being looked at.
 - Discussed Internal Exit Interviews

Item #3 – 3 pm - Linda Baer, Director, Organizational Effectiveness

- **STAR Program** – Strategic Training and Resources Program
- Presented by: CSSAC Professional Development Committee in Partnership with Organizational Effectiveness
 - Good for supervisors to encourage their employees to skill up and increase employee engagement
 - Formal, social, and check-in components.
 - Learning community of 25 people per cohort annually
 - 20-30 hours each year (potentially have badges)

Item #4 – Approval of February 2025 Minutes

CSSAC

MaPSAC

Item #5 – Announcements

- Written reports for subcommittees and university committees are due by noon Thursday prior to the full meeting. **Please upload to your respective Teams folders.**

Item #6 – Sub Committee Breakout Groups (20 minutes)

- Compensation & Benefits / PEAP / Purdue Discount Committee
- Membership & Communications / Communications
- Professional Development / Professional Development
- Leadership
- Breakout room report out

Item #7 – Full Subcommittee Reports

- MaPSAC
- CSSAC

Item #8 – Call for Adjournment - Terri Griffin motioned and Leslie second at 3:32pm

The next regular meeting of CSSAC is April 8, 2025, via MS Teams

The next regular meeting of MaPSAC is April 9, 2025, via MS Teams

[Subcommittee Written Reports – CSSAC](#)

[Subcommittee Written Reports – MaPSAC](#)